

Boxes shown in BLUE are for office use only.

Group Leader - Annual Return

Please complete to 31st December and return to the Treasurer.

Year - January to December:

Group Name:

Document Number

Carried Forward from Previous Year

If None please show.

£

Total Amount Received

If None please show.

£

Total Amount Paid Out

If None please show.

£

Balance Held in Reserve

Should be equal to the Amount Received
LESS the Amount Paid Out

£

Notes or Comments:

Declaration:

I declare that the amounts shown above show the full amounts that I have received from South Molton u3a Members who attended the named group, of which I am the Group Leader, the amounts I have paid out and the balance I hold on their behalf.

Full Name: Signature:.....

Date Received:

Entered in Accounts:

Income

Expenditure

Telephone: 07771 637322

Email: treasurer@southmoltonu3a.co.uk

Website: www.southmoltonu3a.co.uk

Mailing Address (Treasurer): Rose Cottage, Kingford, Burrington, Devon, EX37 9NB

South Molton U3A Meeting Venue: Filleigh Village Hall, Filleigh, Barnstaple, Devon, EX32 0RS